



Neighborhood and Community Engagement Commission
Tuesday, March 26, 2013 DRAFT Meeting Minutes
Minneapolis Women's Club

NCEC member attendees: Doron Clark, Ishmael Israel, Gregg Massey, Denis Houle, Jeffrey Martin, Marcea Mariani, Kenya McKnight, and Jeff Strand.

NCEC members excused: Henry Jimenez, Carol Pass and Tessa Wetjen.

NCEC members absent: Latrell Beamon, Sacido Shaie, and Ali Warsame.

Commission staff: David Rubedor, Howard Blin, Lance Knuckles and Cheyenne Erickson

Agenda Item

Content

1. Introduction

(Action)

Motion: Clark moved to accept the agenda as revised, Martin seconds the motion, all approved.

2. Executive Committee Reports

(Action)

Chair Report:

A. Resignations, vacancies and filling seats:

Commissioner Brown, District 3 has resigned. The Executive Committee discussed ways to fill the current vacancies and ways to broaden engagement. The Executive Committee requested staff to look through applications that were received last year to see if those applicants are still interested in serving on the commission. Also, neighborhood elections are coming up, please ask your neighborhoods look for possible candidates. The Committee of the Whole meetings have been scheduled for May 3rd and June 5th, they will meet at the NCR office at 4:00pm.

Comments:

- The bylaws state that new people filling vacancies must be elected the same as the person whose seat they are filling.
- Was the intention of the Executive Committee to fill these seats prior to the upcoming election process?
 - NCR staff responded and stated that the seat will be open until the June election.
- A commissioner made a specific request of

scheduling the Committee of the Whole meetings via doodle not by the executive committee. .

- Staff can certainly poll members via doodle to find out when is the best time to hold another meeting.
- A commissioner noted the 45 day process that neighborhoods need to use in order to be able to get information out NCEC elections in their newsletter and to plan agendas accordingly.
- Could the NCEC District 3 representative be seated for the June meeting? Can staff notify NCEC District 3 neighborhoods of the vacancy?
- It would be helpful to be notified of how the Executive Committee makes decisions and how their decisions are communicated with the full commission.

B. Secretary Report:

A. Motion: Strand moved to accept the March Minutes, Clark seconds the motion, all approved.

B. Attendance Report: Strand reported on attendance data provided by the NCR Department. The attendance records show that two commissioners have missed 7 and 8 meetings in the current term running for a 1-year period from July 2012-June 2013.

3. NCR Report (Informational)

Summary:

Director Rubedor disclosed to the NCEC that he serves on the NEXUS and NUSA boards. Director Rubedor indicated he had reviewed the board service with the City's ethics officer and that it had been determined to present no conflict of interest.

Director Rubedor updated the NCEC on the progress of the upcoming Neighborhoods, USA Conference. He would like the NCEC to participate in the conference in some capacity and would like to meet ASAP with commissioners who are interested to help determine a role for the NCEC.

Director Rubedor mentioned that he has established a \$150.00 scholarship fund for each NCEC commissioner who registers for NUSA to support another resident from

their own neighborhood to attend the conference, intended to assist with participation from members of under-engaged or underrepresented communities or who otherwise would be unable to attend.

Commissioners Clark, Israel, Mariani, McKnight and Strand agreed to meet with Director Rubedor.

4. NRP Report
(Informational)

Summary:

There was no April NRP Policy Board meeting held, therefore there is no new information to report.

**5. Neighborhood
Priority Plan
Process**
(Discussion)

Summary:

NCR staff Robert Thompson review the Neighborhood Priority Plan (NPP) Process with the commission and explained that the policy is out for a 45 day review period with neighborhoods and 2 public meetings have been held with neighborhood representatives. He also explained that NCR has been meeting with other City departments to explain NPP's and to get their feedback. City departments have been very receptive to the process and are interested in initially reviewing all NPP's that come in.

Comments:

- The NPP visual uses technical words that make it hard to use as a timeline. Can you include how long the processes will this take in the handout.
- It is important for NCEC to be involved in NPP Process s even though we aren't approving them.
- A commissioner commented that they have been looking for elements in the NPP Process for years and shared a minor concern that there are feedback and comments listed twice on the NPP handout. There are concerns that this may become a more political process than necessary. It will be important to keep everyone in the loop.
- The NCEC should submit a resolution to the City Council requesting that the NCEC be included in the review process of the NPP's.
- A commissioner inquired about who is the audience for the NCR handout on the NPP process.
- A commissioner commented that the NRP Policy Board is dominated by politicians.

- NCR staff responded that the NCEC members can be sent the NPP requests from neighborhood organizations, that the process developed was not intended to exclude, but to simplify the process.

6. Task Force Reports
(Informational and Discussion)

A. Committee of the Whole: A discussion about the next meeting was held at the beginning of the meeting.

B. Policies and Procedures Task Force: NCR staff will send out a doodle to schedule the next meeting.

C. One Minneapolis Task Force: The next meeting is scheduled to meet the morning of April, 27th. Commissioners Strand, Jimenez and Israel attended the City Council CoW meeting to represent the NCEC as NCR staff presented the recommendations. The report was well received by the City Council.

7. New Business
(Informational and Discussion)

A. Commissioner Participation: The Executive Committee is interested in surveying the commission members to find out what (if any) limitations are there that prevents them from participating fully. NCR staff will send out a survey.

Comments:

- A commissioner suggested waiting until the new commission is seated before sending out the survey.
- Make sure that the time the commission meets is clear when doing outreach.
- Some people with great resumes may be over extended and it could limit their participation.

B. Other Comments:

- How many NCEC applications have been received?
 - 5 applications have been received through the City's appointments process.
 - NCR staff noted that the Minneapolis Park and Recreation Board has its own process for open appointments to fill the NCEC seat that will be open for appointment.
- Can NCR staff provide an update at the next NCEC meeting on the City Department Engagement Task Force work and what's been done since?
- When can I submit my availability for the Blueprint

for Equity meetings with neighborhoods?

- Staff is still coordinating the meeting times and will share the dates of the meetings when they are available.

Adjourn

Motion: Clark moved to adjourn, Strand seconded the motion. Motion carried. Adjourned at 6:34p.m.